

## **Security of your personal information**

Any personal information that we collect about customers including email addresses will be kept in our database. We will take reasonable steps to ensure that the personal information we hold is protected against misuse, disclosure and unauthorised access, including restricting access of personal information only to employees who require it in order to fulfill our obligations to you.

We will not disclose any personal information to third parties outside our company or our direct contractors, without your written authority (except to the individual to whom the personal information relates) unless we are required by law or it is otherwise necessary.

In addition, we will comply with all legislation, principles, industry codes and policies by which we are bound (including without limitation the Privacy act 1988)